



Office of the Executive Vice President and Provost

Dear Colleagues:

I am writing to invite nominations and applications for the position of vice provost and dean of undergraduate education. This position is a 12-month senior academic administrative appointment held concurrently with a tenured faculty position at the University of Minnesota. Start date is in June 2024 or as soon as possible thereafter; terms and conditions are negotiable depending upon prior commitments and responsibilities of the selected candidate. Applications will be reviewed beginning **February 29, 2024** and accepted until the position is filled.

As noted in the [position description](#), the vice provost and dean of undergraduate education is a senior leadership position reporting to the executive vice president and provost. The position requires an experienced faculty member with both strategic and managerial strengths in undergraduate education. The successful candidate should have distinguished academic credentials, a proven commitment to undergraduate education and institutional service, and excellent academic administrative experience. I want to thank the members of the [search committee](#) for their engagement during this internal search process, with special thanks to Mos Kaveh, former dean of CSE and professor of Electrical and Computer Engineering, for serving as committee chair.

The vice provost and dean of undergraduate education will have primary responsibility for providing strategic vision, direction, and support for the undergraduate academic education experience. This position oversees the central [Office of Undergraduate Education](#), including curriculum administration, undergraduate policy, student success and enrollment initiatives and analytics, and assessment of student learning. This position also oversees Academic Support Resources (registration, academic records, student finance), Orientation and Welcome Week, Transfer Student Experience, Student Success (including Career and Academic Planning, Tutoring and Academic Success, President's Emerging Scholars), the University Honors Program, Lindahl Academic Center, Undergraduate Research, Writing Across the Curriculum, and other

related programs and initiatives. This position works in collaboration with leaders within freshman-admitting colleges, Office for Equity and Diversity, Office for Student Affairs, University of Minnesota Foundation, system campus leaders, and other units to advance strategic priorities that support the undergraduate educational experience.

Please consider either nominating a colleague or applying for this important position. You may send a letter of nomination and a brief statement of the nominee's qualifications to provost@umn.edu. To apply, please send a letter of application, curriculum vitae, and contact information for three references to provost@umn.edu. All applications and nominations will be held confidential and not made public without permission of applicants.

Please join me in thanking Professor Robert McMaster for his outstanding and transformational leadership as vice provost and dean of undergraduate education for the past 16 years. Under his leadership, the Twin Cities campus saw the largest improvement in four-year graduation rates of any doctoral-granting institution in the country. We have become a national leader in first-year retention rates and other student success measures, with particular attention to equity and inclusion and removing barriers to timely graduation. Bob recently announced his decision to step down from this position and return to the faculty in the Department of Geography. We are pleased he will remain a part of the University community and will provide transitional guidance to the newly appointed vice provost and dean of undergraduate education.

Sincerely yours,

Rachel T.A. Croson
Executive Vice President and Provost

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