

March 13, 2018

TO: Members of the Provost's Child Care Advisory Committee for the Twin Cities Campus
Dan Feeney, Co-Chair, Professor of Veterinary Clinical Sciences, College of Veterinary Medicine; member, Faculty Consultative Committee; Chair, Senate Committee on Finance & Planning
Amy Pittenger, Co-Chair, Associate Professor, Pharmaceutical Care & Health Systems, College of Pharmacy; member, Faculty Consultative Committee
Mary Austin, Info Tech Specialist, Nutrition Coordinating Center, Epidemiology and Community Health, School of Public Health; President, AFSCME Local 3937/Technical Unit
Ann Bailey, Research Associate, Center for Early Education & Development, Institute of Child Development, College of Education and Human Development
Matthew Berg, Master of Public Policy student, Humphrey School of Public Affairs; Professional Student Government representative; Student Senate
Antonella Borgatti, Associate Professor, Veterinary Clinical Sciences, College of Veterinary Medicine
Simone Brown Thunder, Diversity and Inclusion Recruiter, Talent Acquisition, Office of Human Resources
Juliette Cherbuliez, Associate Professor and Chair, French & Italian, and Affiliate Faculty, Gender, Women, & Sexuality Studies, College of Liberal Arts
Anitra Cottledge, Director, Women's Center, Office for Equity & Diversity
Jed Elison, Assistant Professor, Institute of Child Development, College of Education and Human Development
Catherine Fitch, Associate Director, Institute for Social Research & Data Innovation, Office of the Vice President for Research
Sean Garrick, Associate Vice Provost for Equity & Diversity; Professor of Mechanical Engineering, College of Science & Engineering
Cherrene Horazuk, Aide to the Dean, Humphrey School of Public Affairs; President, AFSCME Local 3800/Clerical Unit
Sarah McKee, Education Coordinator, UMN Child Development Center
Heather Ogren, Department Administrator, Department of Neurology, Medical School
Karim Sadak, Assistant Professor, Department of Pediatrics, Medical School
Tetyana Shippee, Associate Professor, Division of Health Policy, School of Public Health
Sarah Shueb, Ph.D. student, Oral Biology/Neuroscience, School of Dentistry; Council of Graduate Students chair, Mental Health & Wellness Committee
Tracy Twine, Associate Professor, Soil, Water & Climate, College of Food, Agricultural and Natural Resource Sciences; Member, Women's Faculty Cabinet
Anna Wells, Head Child Development Teacher, UMN Child Development Center

Ex Officio

Mike Berthelsen, Vice President for University Services

FROM: Karen Hanson, Executive Vice President and Provost



RE: Child Care Advisory Committee Charge and Responsibilities

Thank you for agreeing to serve on the advisory committee as we move forward to examine childcare options for our campus community. I am grateful for the commitment and

perspectives each of you will bring to this important process, and I particularly thank Amy Pittenger and Dan Feeney, faculty members and Faculty Consultative Committee representatives, for providing experienced leadership as committee co-chairs.

The committee is asked to examine, from varied angles and with no foregone conclusions, cost-effective options for the provision of high-quality childcare for the children of faculty, staff, and students. The committee's advice will inform planning for options that may build on and expand childcare services currently provided by the existing Child Development Center, which is scheduled to close as the result of capital and academic planning for the Institute for Child Development. A clearly defined set of goals, priorities, and values will be core to any solution the University ultimately adopts.

The committee's work will involve assessment of the University's ability, either alone or with one or more public/private or nonprofit partnerships, to scale high-quality child care service to serve more families. That assessment, and the committee's advice, could inform the development of an RFP.

I ask the committee to address the following:

1) Key values and goals that should guide the development of high-quality childcare to serve economically as many families as possible.

The committee should consider issues of quality, affordability, accessibility/convenience, and diversity. The committee's examination should include:

- (a) Attention to the assets and strengths of the existing Child Development Center and the factors that have made it a respected and valued center of excellence in child care and parenting support, including factors such as curriculum, location, tuition structure, and staffing.
- (b) Opportunities to expand access, based on a judgment of best practices and campus needs. Options that would serve a greater number of University families than the existing CDC should be explored, as should the child care needs of students, as well as those of faculty and staff. Strategies and opportunities to maintain continuity of care for current CDC families should be considered, along with strategies to support the retention of current and future outstanding staff and teachers.
- (c) Consideration of options that would allow undergraduate students majoring in child development a convenient, easily accessible facility to complete practicum requirements.

2) Criteria that should be included in specifications for an RFP the University might issue (through the Office of the Vice President for University Services) to private or nonprofit child care services providers (or potential partners).

3) Development of a cost model to reduce and ultimately eliminate the current University subsidy, as noted in President Kaler's message of February 23. Transitional or start-up costs might remain on the table at present, but planning for a sound and stable future should be the goal.

In carrying out this charge, please take a broad campus-wide view of issues. Please incorporate into your discussions input from the rest of the campus. One or more campus forums will be arranged by my office during spring semester to help channel those perspectives to you. Kate Tyler of the Provost's Office (6-8535/kyler@umn.edu) will be a liaison with my office and will serve as staff to the committee, along with Paige Rohman in the Office of the Vice President for University Services.

Please aim to deliver a summary of advisory recommendations by the start of the fall 2018 semester.

The first meeting of the committee has been scheduled for **Tuesday, March 20 from 12:30-2:00 pm in room 300 Morrill Hall** (phone: 1-855-693-0288, Conference ID: 649243411; videoconference URL: <http://z.umn.edu/300morrill>). I will attend the first part of that meeting to discuss the charge and provide any additional guidance you think helpful. FCC Chair Joe Konstan will also join me.

The preliminary schedule anticipates meetings in the spring semester and summer session. I ask that you make every effort to attend these meetings or participate by video or phone conference. I want to acknowledge the time and attention that this committee will entail, and I want you to know that I very much appreciate your willingness to serve. I know that you are all balancing many responsibilities and commitments, but, to keep this important process moving forward for the campus community, I hope you will do what you can to rearrange your schedules to accommodate committee meetings. Again, thank you very much for your willingness to serve.

c: President Eric Kaler

Brian Burnett, Senior Vice President, Finance and Operations

Mike Berthelsen, Vice President for University Services

Joe Konstan, Chair, Faculty Consultative Committee

Deb Cran, Chief of Staff, Office of Executive Vice President and Provost

Kate Tyler, Assistant to the Provost, Office of Executive Vice President and Provost

Paige Rohman, Assistant to the Vice President, University Services